



VOLUNTEER JOB DESCRIPTION

CONSERVATORY DOCENT

LOCATION: Brookside Gardens, Conservatory, 1500 Glenallan Avenue,
Wheaton, MD 20902-1369

NEED: Volunteers are needed to staff the conservatory for 3.5 hour shifts between 10:00 a.m.-5:00 p.m. Shifts are 10:00a.m. -1:30 p.m. or 1:30 -5:00p.m. on weekdays or weekends in December, January, February, March, and April.

JOB DESCRIPTION: Volunteer docents are scheduled to staff Brookside Gardens' Conservatory during the Holiday Display or Sculpture Show in order to provide information to visitors and the public about the Shows and the Conservatory, and to generally promote the Gardens.

DUTIES AND RESPONSIBILITIES:

- * Answer questions from visitors
- * Provide staff presence in the conservatories
- * Discourage tampering with the displays
- * Learn basic display train operations- such as turning the train on and off and restarting after derailment
- * Willingness to come in during sculpture show installation to meet and talk with the artists
- * Willingness to learn basic information about the show sculptures and sculptors.

QUALIFICATIONS AND REQUIREMENTS:

- * Minimum age of 16 years
- * Ability to work weekends or weekdays (hours are flexible)
- * Willingness to talk with the visitors and initiate polite conversation
- * Reliable
- * Mature and good at working with people
- * Knowledge and interest in the displays

TRAINING: Training is to be arranged with the supervisor.

COMMENTS: For more information, call 301-962-1429, or email MCP-GardenVolunteer@mncppc-mc.org.