



**Montgomery County Parks Department**  
9500 Brunett Avenue Silver Spring, MD 20901  
Phone (301) 495-2504

**VOLUNTEER JOB DESCRIPTION**

**JOB TITLE:** OUTREACH VOLUNTEER NATURALIST  
**LOCATION:** Brookside Nature Center  
**TIME:** Positions are available weekdays and weekends, during both the day and evenings

**JOB DESCRIPTION:**

Montgomery County Nature Centers provide a variety of natural and cultural history programs for the public and maintain an active exhibit area, grounds, and trails. Outreach Volunteer Naturalists help bring our valuable programs to those outside the Nature Center setting. Outreach Volunteer Naturalists are people-oriented and take pride in their role as representatives for the Montgomery County Parks Department.

**DUTIES AND RESPONSIBILITIES:**

1. Assist the Outreach Naturalist with natural and cultural history programs at schools, community centers, and local parks.
2. Assist the Outreach Naturalist with birthday parties at the Montgomery County Parks nature centers.
3. Staff information booths at community and Parks Department events.
4. Assist park naturalists with program preparation, assistance during and clean up after the program.
5. Greet the public and answer inquiries.

**QUALIFICATIONS:**

1. Desire to learn Nature Facility programs and share knowledge with the public.
2. Solid communication skills, good command of the English language (other language proficiencies welcome).
3. Willingness to travel to nearby off-site program locations such as parks and community centers with the Outreach Naturalist.
4. Ability to work well with a diverse clientele.
5. Ability to work independently.
6. Ability to follow directions with accuracy and with attention to detail.

**REQUIREMENTS:**

1. Minimum age: 18 years old.
2. References required.
3. Fingerprint Background Check required.
4. Ability to commit to a pre-arranged schedule.
5. Staff shirt/hat and nametag required (provided by nature facility).

**AUTHORITY:**

Use of park equipment, facilities, and material as needed. Some volunteers may be authorized to drive a Commission vehicle after required training and approval.

**TRAINING:**

Successful completion of Nature Center Volunteer Orientation e-Learning course. On the job training provided by the Naturalist Staff.

**COMMENTS:**

This can be a rewarding opportunity to interpret nature to the public, and enhance your interpretive skills. Volunteers gain experience and expand their professional network while they learn about natural and cultural history, and environmental education.

**BENEFITS:**

Volunteers at Montgomery County Nature Facilities receive benefits, including program discounts, volunteer appreciation events, hands on educational opportunities and more. Please see our benefits flyer for a complete list.